
INTEROFFICE MEMORANDUM

TO: MICHAEL WATSON
FROM: JUSTIN MARTIN
SUBJECT: BUDGET APPROPRIATION
DATE: 09/29/2021

I am requesting the approval to establish a Capital Improvement Plan (CIP) Fund. This will provide for the tracking and aggregation of capital related budgeting and expenditures for the County.

In addition to the establishment of the fund I am requesting approval to transfer \$1,666,023 from the General Fund to the CIP Fund based on the prior year budgeted and unspent funds. This will establish the process and system to track and fund the capital projects from year to year.